

September 14, 2015

Dear Parents/Guardians:

Colby Public Schools will no longer be sending overdue lunch balance letters home. The process will be automated and you will receive weekly alerts when your student(s) balance reaches less than \$10.

You will receive another alert when your student(s) balance becomes \$-10. You will receive voice mails and emails reminding you that you have five (5) days to pay the balance or your child will be provided with a cheese sandwich and milk only for the next five days. If payment has still not been received after your student(s) have been provided cheese sandwiches for five days, you will receive a phone call from the school.

If you need to set up a payment plan or would like to apply for free or reduced meals, please contact Nikol Nolan at 785.460.5240 or at nnolan@colbyeagles.org.

Have a great week and Go Eagles!
USD 315 Administration